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REPUBLIC OF ESTONIA
MINISTRY OF EDUCATION
AND RESEARCH



Baltic Science Network transnational seminar
**New Tools for Spreading Excellence
and Widening Participation
in Research and Innovation Programmes**

16 November 2017, Tallinn, Estonia

Venue: Art Museum of Estonia / Kumu (Weizenbergi Street 34)

Practical Information

Estonia will hold the Presidency of the Council of the European Union in the second half of 2017. We are delighted to welcome you in Tallinn on 15-16 November. This administrative note contains practical information that will be useful to you during your preparations for your stay in Estonia.

Venue

The Baltic Science Network transnational seminar will be held at the [Auditorium of the Art Museum of Estonia, Kumu \(Weizenbergi Street 34 Tallinn\)](#). Kumu is the largest exhibition venue in Estonia. The museum opened in 2006 and in 2008 received the European Museum of the Year Award. We encourage participants to visit the exhibition on 15 November or after the event.

Registration

We invite you to register via our [online registration system](#). You will receive an e-mail within 5 working days confirming a successful registration. Please do not make travel arrangements before receiving the confirmation, as the number of participants is limited. The event is free of charge, travel and accommodation is at own cost. The registration will be closed on **October 31th**.

If you have any questions or require help with registration, please contact the Ministry of Education and Research by email liis.karo-astover@hm.ee or phone on +372 735 0304.

Transportation

Transport from the airport is to be arranged by the participants. Please note that in case of the speakers of the event transportation matters are to be discussed individually with the organizer.

Public tram route 4 takes you directly from the airport to the city centre. The stop is located next to the [terminal](#) towards the city. Tram tickets can be bought from the driver at a cost of €2. The journey to the city centre takes 15-20 minutes. Please see the schedule [from](#) and [to](#) the airport. In city centre, please get off at "[Hobujaama](#)," the stop for the airport is "Lennujaam."

A taxi stand can also be found outside the arrivals hall. The fare from the airport to the city centre is about €7 to €10. Please make sure the rate is acceptable before you start your ride by asking the driver for an estimated price. Please note that taxi rates are not limited by law in Estonia.





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Transport from four hotels (see the accommodation section) to the venue and back to city centre/airport will be organised. Participants will be notified by e-mail.

Participants staying at other hotels are to make their travel arrangements to the venue by themselves. Public bus line 39 leaves from the stop "[Liivalaia](#)." The exit is in the stop "[Kumu](#)."

Departure

All guests are kindly asked to indicate their flights' departure times in the registration for transport form in case they wish to leave for the airport after the event. The registration form will be available in October, a notification will be sent.

Accommodation

The organizing team will cover room expenses for the speakers, unless agreed otherwise. There is no need for the speakers to contact the hotel directly.

There are no hotel pre-bookings available after the first registration deadline on **October 1st**. Each participant is to find the appropriate offer and contact the hotel individually. Accommodation is at own cost. Delegates are kindly requested to **quote "Baltic Science Network"** when booking their accommodation in one of the enlisted hotels. Please note that delegates' reservations must be secured by a credit card, pre-payment or Travel Agency's confirmation.

Please note that the named hotels are of different ratings and price.

- [Park Inn Radisson Central](#) – please send an e-mail to estonia.sales@rezidorparkinn.com to check for vacancies
- [Sokos hotel Estoria](#) – please send an e-mail to Estoria.Reservation@sok.fi to check for vacancies
- [Nordic Hotel Forum](#) – please send an e-mail to Forum@nordichotels.eu to check for vacancies
- [Tallink City Hotel](#) – please send an e-mail to hotelbooking@tallink.ee to check for vacancies.

If you opt for alternative accommodation, please be aware that no direct transport to the venue will be provided.

Social programme

On November 15 all participants are invited to join a medieval dinner in the Olde Hansa restaurant at 19:00. Guests will be met at the [City Gate](#), which is at a walking distance from the hotels mentioned in the accommodation section.

Attendance in the social programme should be confirmed upon registration.

Internet and technical facilities

High-quality wireless Internet will be available throughout the event in Estonian Art Museum Kumu. The Internet is free of charge and the network (EKM) will give unlimited access to the Internet.





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Weather

Please note that in November the outside temperature usually is around 0 °C and you may experience light snow.

Please note that the venue is an art museum, therefore the temperatures in the building are slightly lower than accustomed in offices. Therefore, for moving around in the museum outside the venue hall long sleeves are suggested.

General information about Estonia and Tallinn

For more information on attractions and sights in Tallinn and Estonia please have a look at

<https://www.visittallinn.ee/eng>

<https://visitestonia.com/en/>

Other practical information

Medical assistance

Local Emergency Number is: 112

Electrical sockets

The power supply is 220-230 volts (plug: two round prongs).

Local time

Standard Time Zone: GMT+3

Country dialling code

Dial 00372 or +372

Contact information:

We are happy to help you with all arrangements. If you have any questions about the event, please contact Ms Liis Karo-Astover email liis.karo-astover@hm.ee or phone on +372 735 0304.

