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REPUBLIC OF ESTONIA  
MINISTRY OF EDUCATION  
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**Baltic Science Network transnational seminar**  
**New Tools for Spreading Excellence  
and Widening Participation  
in Research and Innovation Programmes**

**16 November 2017, Tallinn, Estonia**

**Venue: Art Museum of Estonia / Kumu (Weizenbergi Street 34)**

### **Practical Information**

Estonia will hold the Presidency of the Council of the European Union in the second half of 2017. We are delighted to welcome you in Tallinn on 15-16 November. This administrative note contains practical information that will be useful to you during your preparations for your stay in Estonia.

#### **Venue**

The Baltic Science Network transnational seminar will be held at the [Auditorium of the Art Museum of Estonia, Kumu \(Weizenbergi Street 34\)](#) Tallinn). Kumu is the largest exhibition venue in Estonia. The museum opened in 2006 and in 2008 received the European Museum of the Year Award. We encourage participants to visit the exhibition on 15 November or after the event.

#### **Registration**

We invite you to register via our [online registration system](#) by **September 15**. You will receive an e-mail within 5 working days confirming a successful registration. Please do not make travel arrangements before receiving the confirmation, as the number of participants is limited.

If you have any questions or require help with registration, please contact the Ministry of Education and Research by email [liis.karo-astover@hm.ee](mailto:liis.karo-astover@hm.ee) or phone on +372 735 0304.

#### **Transportation**

Transport from the airport is to be arranged by the participants. Please note that in case of the speakers of the event transportation matters are to be discussed individually.

By November a direct tram line will be opened from the airport to the city centre. More information on the transport from the airport will be provided in September. A taxi stand can also be found outside the arrivals hall. The fare from the airport to the city centre is about €7 to €10.

Transport from the hotels that organisers have pre-booked for conference delegates (see below) to the venue and back to city centre/airport will be organised. Participants will be notified by e-mail.





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## Departure

All guests are kindly asked to indicate their flights' departure times in the registration for transport form in case they wish to leave for the airport after the event. The registration form will be available in September, a notification will be sent.

## Accommodation

The organizing team will cover room expenses for the speakers. There is no need for the speakers to contact the hotel directly.

The organizing team has pre-booked accommodation for 100 participants from November 15-17. Each participant is to find the appropriate offer and contact the hotel individually. Accommodation is at own cost. The special event rates are **valid until September 30th**. Delegates are kindly requested to confirm the pre-bookings of accommodation in the designated hotel through the hotel website or writing an e-mail and quoting "Baltic Science Network". Please note that delegates' reservations must be secured by a credit card, pre-payment or Travel Agency's confirmation.

Please note that the reserved hotels are of different ratings and price.

- [Park Inn Radisson Central](#)  
(please register by [link](#) or send an e-mail to [estonia.sales@rezidorparkinn.com](mailto:estonia.sales@rezidorparkinn.com) and quote "Baltic Science Network" to access the reservation, 70/80 €)
- [Sokos hotel Estoria](#)  
(please send an e-mail to [Estoria.Reservation@sok.fi](mailto:Estoria.Reservation@sok.fi) and quote "Baltic Science Network" to access the reservation, 82/92 €)
- [Nordic Hotel Forum](#)  
(pre-bookings for the speakers of the event)
- [Tallink City Hotel](#)  
(pre-bookings for BSN SC participants, for November 14-17).

If you opt for alternative accommodation, please be aware that no direct transport to the venue will be provided.

## Social programme

On November 15 all participants are invited to join a medieval dinner in the Olde Hansa restaurant at 19:00. Guests will be met at the [City Gate](#).

Attendance in the social programme should be confirmed upon registration.

## Internet and technical facilities

High-quality wireless Internet will be available throughout the event in Estonian Art Museum Kumu. The Internet is free of charge and the network (EKM) will give unlimited access to the Internet.





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## Weather

Please note that in November the outside temperature usually is around 0 °C and you may experience light snow.

Please note that the venue is an art museum, therefore the temperatures in the building are slightly lower than accustomed in offices. Therefore, for moving around outside the venue hall long sleeves are suggested.

## General information about Estonia and Tallinn

For more information on attractions and sights in Tallinn and Estonia please go to

<https://www.visittallinn.ee/eng>

<https://visitestonia.com/en/>

## Other practical information

### Medical assistance

Local Emergency Number is: 112

### Electrical sockets

The power supply is 220-230 volts (plug: two round prongs).

### Local time

Standard Time Zone: GMT+3

### Country dialling code

Dial 00372 or +372

## Contact information:

We are happy to help you with all arrangements. If you have any questions about the event, please contact Ms Liis karo-Astover email [liis.karo-astover@hm.ee](mailto:liis.karo-astover@hm.ee) or phone on +372 735 0304.

